



*Meeting (No)*     **Extraordinary meeting of the Community & Environment Committee (4)**  
*Time & Date*     **1pm 23 August 2022**  
*Place*                **Neston Town Hall**  
*Document*          **Draft Minutes**

**Present:** Cllrs Marple (Chair), Griffiths, Kynaston (substitute for Cllr Davies) and Wastell

**In attendance:** Miss A Duncan (Governance & Operations Manager) and Cllrs Hinks, Hudspeth and Jones

<b>PART 1: Items considered in the presence of the press and public</b>	
<b>44</b>	<b>Questions and comments from residents</b>
	There were no questions or comments from residents.
<b>45</b>	<b>Apologies for absence</b>
	Apologies for absence were received from Cllrs Davies (personal) and Samuel (personal). <b>RESOLVED</b> to accept the reasons for absence.
<b>46</b>	<b>Declarations of Interest</b>
	No declarations of interest were received.
<b>47</b>	<b>Neston Remembrance Sunday – parade &amp; wreath laying service</b>
a	<u>Responsibility and liability</u> Report CE4/47a was considered and the Committee discussed the implications of becoming the Remembrance Sunday event organiser. <b>RESOLVED</b> that Neston Town Council would: <ul style="list-style-type: none"> <li>(i) become the event organiser for the Neston Remembrance Sunday parade and wreath laying service for 2022;</li> <li>(ii) provide public liability insurance for the Remembrance Sunday parade and wreath laying service for 2022;</li> <li>(iii) appoint a traffic management company for the Remembrance Sunday parade and wreath laying service for 2022;</li> <li>(iv) continue to be the Remembrance Sunday event organiser, provide public liability insurance and arrange a traffic management scheme in subsequent years and that this should continue until such time as the Town Council decides otherwise.</li> </ul>
b	<u>Event application and parade route</u> Two possible parade routes were considered along with corresponding event applications. <ul style="list-style-type: none"> <li>(i) <b>RESOLVED</b> that the parade would follow the simplified route as detailed in paper CE4/47b.</li> <li>(ii) <b>RESOLVED</b> to approve and submit the completed Remembrance Sunday event application (simplified route) as detailed in paper CE4/47b.</li> </ul>
c	<u>Traffic management</u> The Committee considered paper CE4/47c which detailed options and costs for traffic management schemes along with the provider's terms and conditions.

Chair's initials and date:	
	<p>(i) <b>RESOLVED</b> to continue using the traffic management company approved previously by CWaC for the 2020 Remembrance Sunday road closure.</p> <p>(i) <b>RESOLVED</b> to approve the cost of £945+VAT for the 2022 traffic management plan.</p> <p>(ii) <b>RESOLVED</b> that road closure expenditure would be assigned to budget 4363 (community event donations).</p>
d	<p><u>Risk assessment</u></p> <p><b>RESOLVED</b> to approve and implement the risk assessment for the 2022 Remembrance Sunday parade and wreath laying service as detailed in paper CE4/47d.</p>
e	<p><u>Councillor co-ordinator</u></p> <p><b>RESOLVED</b> to nominate Councillor Wastell to attend the event as the co-ordinator of volunteer stewards and to implement the safety plan as detailed in the risk assessment.</p> <p><b>RESOLVED</b> to nominate Councillor Jones to act as reserve councillor co-ordinator to step in should Cllr Wastell not be available on the day. Name of reserve councillor to be added to the risk assessment.</p>
f	<p><u>Event stewards</u></p> <p>It was noted that four community volunteer stewards for the wreath laying service had been identified by the Mayor. It was agreed that the councillor co-ordinator (Cllr Wastell) would make contact with the volunteers to implement arrangements as detailed in the risk assessment.</p>
g	<p><u>Marshal training</u></p> <p><b>RESOLVED</b> to approve marshal training for Cllr Wastell at a cost of £150 from budget 4363 (community event donations).</p>
<b>48</b>	<p><b>Planning application 22/01994/DIS – Gittins Warehouse, Brook Street Discharge of condition 3 (materials sheet of external surfaces), 5 (ground contamination report), 6 (drainage strategy) and 7 (noise impact assessment of 20/02442/FUL</b></p>
	<p><b>RESOLVED</b> to respond to the Planning Authority that Neston Town Council shares the concerns that Cheshire West and Chester Environmental Protection Team have expressed in their comments as Consultees, particularly with regard to the Geoenvironmental Report. There is still work to be carried out that requires further investigation in some areas of the site, particularly with regard to contaminated soil.</p>
<b>49</b>	<p><b>Plastic Free Neston</b></p>
a	<p>Paper CE4/49 was considered and the Committee agreed to recommend to Council that Neston Town Council supports the community effort to attain Plastic Free status for Neston by passing a motion committing to:</p> <ul style="list-style-type: none"> <li>• lead by example by working towards removing single-use plastic items from council premises;</li> <li>• encourage plastic-free initiatives, promote Plastic Free Neston and support events;</li> <li>• appoint an officer to represent the Town Council at Plastic Free Community steering group meetings.</li> </ul>

b	<b>RESOLVED</b> to delegate future council engagement with the Plastic Free project to the Environmental & Sustainability Sub-committee.
Chair's initials and date:	
c	<b>RESOLVED</b> to delegate to the Governance & Operations Manager the authority to spend up to £250 per financial year on community publicity/information to support the Plastic Free project and any other environmental projects agreed by the Environmental & Sustainability Sub-committee. Expenditure to be met from budget 4208 (environmental improvements).
<b>50</b>	<b>Date of next meeting</b>
	It was noted that the next scheduled meeting would be held at 6pm on Tuesday 11 October 2022.

The meeting closed at 1.40pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_